



**LANCASTER CITY COUNCIL**

*Promoting City, Coast & Countryside*

# **Forthcoming Key Decisions**

**TO BE TAKEN DURING JANUARY 2014.**

**LANCASTER CITY COUNCIL**  
**FORTHCOMING KEY DECISIONS**

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

Cabinet Member(s) with Special Responsibility	Decision	Date Decision Due
Councillor Ron Sands	Sport England/British Cycling Grant Offer To Provide Lighting To The Cycle Circuit At Salt Ayre Sports Centre	21 January 2014
Councillor Abbott Bryning	Corporate Fees & Charges Policy Review	21 January 2014

Notice is hereby given that the decision(s) listed below and detailed on the attached notices are likely to be taken in private at the meeting indicated. For further information on why these matters will be considered in private, please see the description on the individual notice(s).

Cabinet		
Councillor Eileen Blamire, Councillor Janice Hanson and Councillor Sands	Options for reduction in Community Engagement functions	21 January 2014
Councillor Abbott Bryning	Budget & Policy Framework Update 2014/15	21 January 2014
Councillor Janice Hanson	Bold Street Housing Regeneration	21 January 2014
Councillor Eileen Blamire and Councillor Abbott Bryning	Information Governance Arrangements	21 January 2014
Councillor Tim Hamilton-Cox	St. Leonard's House	21 January 2014

Should you wish to make any representations in relation to the meeting being held in private for the consideration of the above item, you should contact: Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk)

Subject to any prohibition or restriction on the their disclosure, any background papers relating to these forthcoming key decisions will be available for inspection at both Lancaster and Morecambe Town Hall Reception 5 days prior to the decision being taken or can be accessed electronically following the publication of the agenda using the following link and selecting the appropriate Cabinet meeting:

<http://committeeadmin.lancaster.gov.uk/ieListMeetings.aspx?XXR=0&Year=2013&CId=297&MD=ielistmeetings>

Alternatively copies of, or extracts from these documents may be requested from Democratic Services, Lancaster City Council, Lancaster Town Hall, Dalton Square, Lancaster, LA1 1PJ or email [democracy@lancaster.gov.uk](mailto:democracy@lancaster.gov.uk). Other documents relevant to these matters may be submitted to the decision maker and can be requested from Democratic Services, contact details above, as they become available.

Cabinet Members: Councillors Eileen Blamire (Leader), Janice Hanson (Deputy Leader), Jon Barry, Abbott Bryning, Tim Hamilton-Cox, Karen Leytham, Ron Sands and David Smith.

Sarah Taylor  
Chief Officer (Governance)

Publication Date: 18 December 2013

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Sport England/British Cycling Grant Offer To Provide Lighting To The Cycle Circuit At Salt Ayre Sports Centre
<b>SERVICE:</b>	Health and Housing
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Ron Sands
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	To obtain the agreement of Cabinet for the city council to accept a grant of up to £150,000 to provide lighting around the cycle circuit at Salt Ayre Sports Centre. The grant is being offered by Sport England/British Cycling on a solicited basis as they have identified Salt Ayre as one of 3 priority sites nationally for lighting. The 100% grant is time limited. The installation needs to be in place by the 31 March 2014 or the funding will be lost.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	21 January 2014
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Simon Kirby, Assistant Head (Wellbeing), Tel: 01524 842493 skirby@lancaster.gov.uk

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Corporate Fees & Charges Policy Review
<b>SERVICE:</b>	Resources
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	A review of the existing policy will be undertaken, though which Cabinet can determine any specific aspects or areas for action, as appropriate.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	21 January 2014
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Andrew Clarke, Financial Services Manager Tel: 01524 582138 aclarke@lancaster.gov.uk

## Key Decision to be taken by Cabinet

Please note this item was previously known as: Options for reduction in Community Engagement functions

<b>ITEM FOR DECISION:</b>	Options for Service Reduction in a Range of Discretionary Areas  Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under paragraph (1) and (2) of Schedule 12A of the Local Government Act 1972:
<b>SERVICE:</b>	Regeneration and Planning
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Eileen Blamire, Councillor Janice Hanson and Councillor Sands
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	Options to be presented to Cabinet to consider service reductions to make the budget savings required in 2015/16
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	21 January 2014
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Andrew Dobson, Chief Officer (Regeneration and Planning) Tel: 01524 582303 adobson@lancaster.gov.uk

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	Budget & Policy Framework Update 2014/15  Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:  <i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i>
<b>SERVICE:</b>	Resources
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Abbott Bryning
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	As part of the current budget and planning process, issues that require key decisions to be taken may well arise.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	21 January 2014
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	<p>Bold Street Housing Regeneration</p> <p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i></p>
<b>SERVICE:</b>	Regeneration and Planning
<b>WARD:</b>	Heysham North Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Janice Hanson, Deputy Leader and Cabinet Member
<b>REASON KEY DECISION:</b>	Financial and Community Impact
<b>DECISION TO BE MADE:</b>	To provide options for making further progress on the unfinished Bold Street housing regeneration scheme in the West End. The report considers the opportunities to make positive progress and the corresponding financial implications for the council
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	21 January 2014
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Paul Rogers, Senior Regeneration Officer, 01524 2334, progers@lancaster.gov.uk

## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	<p>Information Governance Arrangements</p> <p>Whilst this report is public, it may contain an exempt appendix and in accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session if it is necessary to refer to the exempt appendix. The reason that the appendix is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i></p>
<b>SERVICE:</b>	Governance and Resources
<b>WARD:</b>	All Wards
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Eileen Blamire and Councillor Abbott Bryning
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	To consider proposals regarding the Council information governance arrangements (including data security and ICT related matters)
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	21 January 2014
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Sarah Taylor, Chief Officer (Governance) and Monitoring Officer Tel: 01524 582025 staylor@lancaster.gov.uk, Nadine Muschamp, Chief Officer (Resources) and Section 151 Officer Tel: 01524 582117 nmuschamp@lancaster.gov.uk



## Key Decision to be taken by Cabinet

<b>ITEM FOR DECISION:</b>	<p>St. Leonard's House</p> <p>In accordance with Regulation 5 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, notice is hereby given that the meeting is likely to move into private session to consider this item. The reason that the item is likely to be considered in private is that it will involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:</p> <p><i>(3) Information relating to the financial or business affairs of any particular person (including the authority holding the information).</i></p>
<b>SERVICE:</b>	Resources (Property Group)
<b>WARD:</b>	Bulk Ward
<b>DECISION MAKER:</b>	Cabinet
<b>RESPONSIBLE CABINET MEMBER:</b>	Councillor Tim Hamilton-Cox
<b>REASON KEY DECISION:</b>	Financial Threshold
<b>DECISION TO BE MADE:</b>	To consider options for the future of St Leonard's House, in light of the ongoing property review.
<b>DATE OF CABINET MEETING/DATE FOR OFFICER DECISION</b>	21 January 2014
<b>DOCUMENTS SUBMITTED TO THE DECISION MAKER FOR CONSIDERATION:</b>	None at the time of publication
<b>OFFICER CONTACT DETAILS:</b>	Gary Watson, Senior Property Officer, 01524 2177, gwatson@lancaster.gov.uk